



Girl Scouts – North Carolina Coastal Pines Silver Award Final Report Information

The Girl Scout Silver Award final report is made up of three sections that are completed by all members of your Silver Award team, plus unique individual reflections that are completed separately by each team member.

The team sections of the report are found here: [GS-NCCP Silver Award Final Report](#). Once the team sections are completed and submitted, a link to the individual reflection report will be emailed to each team member. ***The team sections and all individual reflections must be submitted before the final report will be reviewed.***

One member of the Silver Award Committee will review all parts of a Silver Award team's final report, but ***each Cadette's Silver Award is approved individually.***

Section 1 is a recap of your Silver Award. It includes the team's Income and Expense Report and any In-Kind Donation forms, and asks the following questions:

- Silver Award contact information
 - Team members' names, troop numbers, current grade, and email address (use an email address that is checked regularly)
 - Adult Network – your troop leader's and project advisor's names and email addresses
 - Your Silver Award project title
 - Start and end dates for your Silver Award
- Project recap [all questions require a 3-4 sentence response]
 1. The **ISSUE** my/our Silver Award addressed was...
 2. It mattered because...
 3. The **TARGET AUDIENCE** (who your Silver Award benefitted) was...
 4. Community Members or Volunteers you contacted or partnered with
 5. The **ROOT CAUSE** of the issue was...
 6. My/my team's Silver Award idea is... [include a description of your project, your desired result and how it addressed the root cause of your issue]
 7. My/our Silver Award is **SUSTAINABLE** because [choose all that apply]
 - It created a permanent solution that can be used after the project is complete.
 - It educated and inspired others, in the community or within Girl Scouts, to be part of the change.
 - It advocated to change a rule, regulation, or law and encouraged others to join.Describe how your sustainability was created
 8. List each team members **LEADERSHIP** role and responsibilities
 9. Provide information about your expenses and how they were paid for using the required **[INCOME AND EXPENSE REPORT](#)** (*a fillable copy of the form is provided in the report*). This form is required even if your Silver Award had no expenses or all items were donated. You may also need an **[IN-KIND DONATION FORM](#)** for any donations of materials made (*a fillable copy of the form is provided in the report*)
 10. Try-it: Describe how your Silver Award was **MEASURABLE** by sharing the goals you set and if they were achieved...
 11. Try-it: Describe your Silver Award's **NATIONAL/GLOBAL LINK**.

Section 2 outlines how you shared your Silver Award. You will upload copies of photos, videos, flyers and/or other evidence that documents the work you did. Include any photo release forms, if needed ([Minor](#) and [Adult Photo Release form links are provided in the report](#)).

1. How did you let others know about your Silver Award and the impact it had?
2. Provide any copies of photos, videos, flyers and/or evidence that documents your Silver Award to help share the big picture of what you and your team accomplished.
3. If any non-Girl Scouts are included in any of your materials (printed or virtual), please upload completed and signed photo release forms

Section 3 is where you, your troop co-leader and your parent/legal guardian will sign the report. You are each agreeing that you have followed the requirements and guidelines as outlined in the GS-NCCP Silver Guide for Cadettes while you earned your Silver Award, and also that you understand that the Silver Award:

1. Cannot be just a collection or donation drive. Donations may be part of a larger Silver Award project.
2. Cannot be a fundraiser for another organization, program or individual.
3. Is not simply volunteering time for another organization in an already existing project. You are expected to create something new and not just implement someone else's plans.
4. Multiple teams (of 1-4 Girl Scouts) may NOT collaborate on the same Silver Award project as separate teams.
5. Is a Take Action Project and not a community service project, even if the community service project is very large and takes a lot of time and hard work.

Individual Reflection is where you share what you learned along the way and also includes your media release form. This is a separate form that each team member will receive a link to when the team sections of the report are submitted. You and your parent/legal guardian will have to sign this page. [all questions require a 3-4 sentence response and *each team member must complete their own, unique reflection*].

This form should be completed and submitted within 7 days of submitting the team report. If additional time is needed for any reason, send an email to girlawards@nccoastalpines.org and cc: troop leader.

- Name
- Troop number and county where your troop meets
- Your pronouns
- Provide your Silver Award project **TIME LOG** (*a fillable copy of the form is provided in the report*). Remember to only list time spent after Journey completion and directly related to the Silver Award project (training, research, planning, implementing the project, reflection, and completing this report).
- Describe in detail what you did for your leadership role.
- What did you discover about yourself?
- What skills did you gain and how will these skills help you in the future?
- What part of your Silver Award would you change if you could start over and why?
- Media release
 - Family information – how would you like to be identified in potential media releases
 - Your school information, including your current grade
 - Any activities you participate in outside of Girl Scouts
 - Your parent(s)/guardian(s) name(s)
 - Choices of how GS-NCCP and/or GSUSA may publicize you and your Silver Award
 - Parent/Guardian signature